



Monday, March 12, 2018
GOAL Board Meeting Minutes

Date: March 12, 2018

Time: 12:00 noon - 1:30 PM

Place: SAC East Room 225

GOAL Board Members Comprised of the following representatives:

- **Pajaro Valley Unified School District – Michelle Rodriguez (Alternate: Nancy Bilicich)**
- **Santa Cruz Adult City Schools – Kris Munro (Alternate: Lysa Tabachnick)**
- **Cabrillo College – Matthew Wetstein (Alternate: Terrence Willet)**
- **SC Office of Education – Michael Watkins – (Alternate: Faris Sabbah)**

In Attendance

GOAL Board Members:

Michael Watkins
Matthew Wetstein
Michelle Rodriguez
Kris Munro

GOAL Staff:

Annabelle Rodriguez
Doreen O'Donovan

Guests & Community Members:

Nancy Bilicich, Watsonville Aptos Santa Cruz Adult Education Director
Todd Livingstone, Watsonville Aptos Santa Cruz Adult Assistant Principal
Terrence Willet, Dean of Research, Planning, and Institutional Effectiveness

A. Opening Items

1. Call to Order 12:00
2. Approval of Agenda
 - Agenda unanimously approved
3. Approval of Minutes
 - Revisions: none
 - Minutes unanimously approved
4. Public Comments
 - Nancy Bilicich and Todd Livingstone presented information about the location of WASC Adult Education classes across the county.
5. Closed Session
 - GOAL Director Evaluation
6. Director Report
 - Goal Director Report
 - i. Working with community partners
 - ii. Developing a transition specialist to provide a wraparound services from adult school and other community based settings. Work closely with counselors at all settings. We have learned that it is a best practice to have a transition specialist at each institution. They are doing this over

the hill. Those folks meet to coordinate. Annabelle has been looking at job descriptions and discussing the position with the Cabrillo Human Resource departments. Matt recommends adding a bullet – interacts with a broad number of community organizations. There is funding available for one position in the current budget year.

- iii. Board members were given binders that include the agenda and associated documents as well as other planning documents provided to prepare for the Board Retreat. The board members would like to keep the binders before the meetings.
 1. The adult school is entering reliable data into CASAS. We will be providing this data in the future as well.
 2. The enrollment management system doesn't load data into CASAS.
 3. There is some CTE data in CASAS and the adult school is gathering additional information as well.
 4. Immigration framework – what other information should we measure outcomes of the work done in the community.

7. Presentation

- Consortia Fiscal Administrative Declaration (CFAD) 12:55
 - i. The state is providing a 4.1% COLA increase. This is the first year in three years that a COLA was given. The board has the opportunity to decide where those funds are spent.
 - ii. The funding split must be decided on before the May 2nd deadline. It must be voted on the April meeting.
 - iii. Annabelle reviewed the scenarios for disbursing the additional COLA funding.
 1. There is a math error in the slides. #2 #3 #4 #5 should show no change in funding for Cabrillo.
 2. Michelle noted that COLA is usually allocated to staff. Here actual increase for staff (on the table in negotiation) is an increase of 8%. Her concern is that we are asking PVUSD to continue with the same staff costs and not receive the available funds. Health and welfare costs alone were 5.8% increase. She feels it is a disservice to the program and PVUSD the COLA. If we were receiving additional funds, not COLA she wouldn't have a problem expending to other partners. They have working through the transition to bring in the north county staff and would hate to go back. She has \$40,000 left from AEBG funds to pay for north county. She has been instructed by her board not to use PVUSD general funds to fund North County.
 3. Michale Watkins noted that he has been vocal about expanding services to north County, that said he thinks there is not enough time to do scenarios #3, #4 and #5 off the table. He is still an advocate for it, but we can look at it next year. PVUSD employees make a minimum of 18 hours to get full benefits of \$31,000. The board might have to take this up at some point in time. Michael suggested that if PVUSD doesn't receive additional funds, then they will have to cut programming. Michelle
 4. Kris – shared professional development – pathways from adults, to adult ed to Cabrillo. Adult Ed had systems for active professional development and that was a plus that Santa Cruz couldn't provide.

We aren't getting tracking on our goals. We aren't getting traction. There still isn't full understanding of the reason why Santa Cruz City Schools and SCCOE are on the board. She is concerned we are not grounded in sharing that purpose. We should be getting more support from other organizations like CTE to get assistance. We aren't getting the data we need. We gave up our part to streamline the system.

- a. About 60% of the Adult Instructors are part-time. Matt thinks of it, the teachers would move from PVUSD to SCCOE. Part-time people would not have to pay benefits.
- b. For adult ed, part-time employees have seniority could bump full-time employees. PVUSD has already completed their March 15th layoff notices.
- c. Michelle would have to cut stuff and would not be able to improve programming and expand locations. She clarified that she cannot take PVUSD money to fund the program. She would either reduce programs or give it up. She has North County and Watsonville budgets split in her books. It would be difficult for her to give up some of the AEBG PVUSD funds to use in North County.

5. Public Comment

- a. PVUSD Adult School speaker – would ask that teachers involved in the discussion if we consider this next year. It is possible that PVUSD might be able to do it more cheaply than SCCOE. She sees that there might be more economies in scale to have it all in one agency. Janet Flan.

6. Would like to continue to discuss at the next retreat.

- Board Retreat Planning
 - i. Discussion about the timing of the retreat and the board meeting. There was a suggestion to hold the retreat 9:30 to noon on April 9. Then hold the board meeting on April 16th. The board reiterates that it wants Randy Tillary at the retreat.
 - ii. Annabelle would like to have an AdHoc retreat planning committee. Do a Doodle poll to find out who it works best for an in person meeting.
- Expanding Board Membership
 - i. Move to discuss during the retreat

8. Closing Items

- Any large purchases need to be discussed at the board meeting. Annabelle is purchasing a printer/copier with shared costs with BACC. – wrong place
- Summary and Agenda Building
- Two board members cannot 2 July 9th