

AEBG Steering Committee Meeting Agenda/ Notes

February 18, 2016

1: 30 P.M. – 3: 00 P.M.

Objective: This is an AEBG Steering Committee Meeting: which is comprised of 16 members from each of the four educational institutes involved in the consortia.

- we are going to be reviewing the budget proposals for the \$1.1 million of the Consortia funds that were put together by the working groups last month.
- the steering committee will then review these budgets and summary's and see if anything needs to be added or omitted to these plans.

Skeletal Guideline to keep in mind when reviewing these templates (*Please feel free to add onto these guidelines when reviewing the working group templates*):

- Which working group templates need immediate attention?
 - Which ones are long term? Which ones are short term?
 - Which ones do our students need **now** to meet their needs?
 - How much will each one cost?
 - How will this help expand to meet the students we are not serving?
- Are they meeting the new AEBG performance outcomes?
 - Which outcomes?
 - Why?
 - How?
 - Explain.
- Are they following the guidelines for expenditures?
 - How?
- Look at timelines for these proposals
 - As a group we need to go over timelines and dates to meet these goals?
 - What expectations for voting and time frame do the Consortia need to review and look over these proposals for voting on?
- Look to see if these proposals are truly needed or do they need to go back and be revised?
 - Determine if the working groups had enough time to develop a solid plan?
 - Do they need more time?
 - Did they meet the short term goals, but need more time to develop long term goals?
 - Are they realistic with their templates and budgets?
 - Do you see a reoccurring theme with any of the working groups, and what they are asking for?
 - What is it that you see repeated throughout each template?